

Commodity Supplemental Food Program (CSFP)  
**Receipt of USDA Products**  
**PROXY STATEMENT**

This proxy is for the individual recipient who is unable to pick up a CSFP package at the designated location and time due to disability, transportation issues or conflicting work hours. This form must be completed in full by the individual designating his/her proxy and signed by the designated Proxy.

**CSFP Applicant (PLEASE PRINT)**

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
CITY ZIP CODE HOUSEHOLD SIZE: \_\_\_\_\_

Reason for Proxy? \_\_\_\_\_

**Proxy Who Will Be Picking Food Up (PLEASE PRINT)**

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
CITY ZIP CODE DAYTIME PHONE NUMBER

**Willful diversion of USDA commodities for personal gain is a state and federal offense, subject to a fine of up to \$25,000 and/or imprisonment up to 5 years. USDA products cannot be sold, traded or bartered. I certify I am aware that selling, exchanging, fraud in securing, or abuse of the commodity program is subject to Federal prosecution under Section 12G of the National School Lunch Act.**

Signature: \_\_\_\_\_ Verified By: \_\_\_\_\_  
CSFP Applicant Site Personnel

Signature: \_\_\_\_\_ Verified By: \_\_\_\_\_  
Proxy Site Personnel

One-Time Only  Permanent

The U.S. Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the basis of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited basis will apply to all programs and/or employment activities.) If you wish to file a Civil Rights program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov). Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).  
USDA is an equal opportunity provider and employer.